



INTERNATIONAL UNIVERSITY OF SARAJEVO
INTERNACIONALNI UNIVERZITET U SARAJEVU

- BOARD OF TRUSTEES -

Number: IUS-UO 08-13/23

Date: June 16, 2023

Pursuant to the Articles 39. Item p) and 59 of the Law on Higher Education of Sarajevo Canton ("Official Gazette of the Sarajevo Canton", No. 36/22) and the Article 5 item 3) of the Rulebook on the Internal Organisation and Job Classification no IUS-UO 08-8/21 of July 2, 2021, upon proposal by the Rector of the International University of Sarajevo no IUS-REC 01-1662/23 od June 15, 2023, Board of Trustees of the International University of Sarajevo, on its meeting held on June 16, 2023, brings the following

DECISION

on establishment of a new professional-administrative unit

I

A new professional-administrative unit is hereby established at the International University of Sarajevo, under the official name:

- Bosnian:
"KOORDINACIJSKI CENTAR ZA DVOJNE DIPLOME";
- English:
"DOUBLE DIPLOMA COORDINATION CENTER";
- Short name: "DDCC".

II

The Center can act before the third parties only as a unit of the University and in the scope of responsibilities specified by the document attached to this Decision and other acts of the University.

III

The Center's headquarter address is Hrasnička cesta 15, Ilidža.

IV

Other issues of importance for the organization and operation of the Center are explained in the document "*Proposal of IUS Double Degree Coordination Center (DDCC)*" - in attachment.

V

This Decision enters into force upon its adoption.

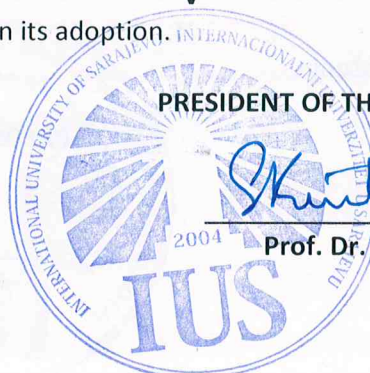
PRESIDENT OF THE BOARD OF THE TRUSTEES

Prof. Dr. Sevgi KURTULMUŞ

Delivered to:

1 x Rector

1 x a/a





INTERNATIONAL UNIVERSITY OF SARAJEVO
INTERNACIONALNI UNIVERZITET U SARAJEVU

- UPRAVNI ODBOR -

Broj: IUS-VO 08-13/23

Datum: 16.06.2023. godine

Na osnovu članova 39. tačka p) i 59. Zakona o visokom obrazovanju Kantona Sarajevo („Službene novine Kantona Sarajevo“, broj: 36/22) i člana 5. stav 3) Pravilnika o unutrašnjoj organizaciji i sistematizaciji radnih mjesta, broj: IUS-VO 08-8/21 od 02.07.2021. godine, na prijedlog Rektora Internacionalnog univerziteta u Sarajevu, broj: IUS-REC 01-1662/23 od 15.06.2023. godine, Upravni odbor Internacionalnog univerziteta u Sarajevu, na sjednici održanoj dana 16.06.2023. godine, donosi sljedeću

ODLUKU

o uspostavljanju nove stručno-administrativne jedinice

I

U sastavu Internacionalnog univerziteta u Sarajevu osniva se nova stručno-administrativna jedinica pod službenim nazivom:

- na bosanskom jeziku:
“KOORDINACIJSKI CENTAR ZA DVOJNE DIPLOME”;
- na engleskom jeziku:
“DOUBLE DIPLOMA COORDINATION CENTER”;
- skraćeni naziv: “DDCC”.

II

Centar prema trećim licima može istupati isključivo kao jedinica Univerziteta i u okviru ovlaštenja propisanih aktom u prilogu ove Odluke i drugim aktima Univerziteta.

III

Sjedište Centra je na adresi Hrasnička cesta 15, Ilidža.

IV

Ostala pitanja od značaja za organizaciju i rad Centra regulisana su dokumentom “Prijedlog za osnivanje Koordinacijskog centara za dvojne diplome na IUS-u (DDCC)”, u prilogu Odluke.

V

Odluka stupa na snagu danom donošenja.



PREDSJEDNICA UPRAVNOG ODBORA

Prof. dr. Sevgi KURTULMUŞ

Dostaviti:

1x Rektor

1x a/a

THE PROPOSAL OF IUS "DOUBLE DIPLOMA COORDINATION CENTER (DDCC)"

The aim of the Double Diploma Coordination Center (DDCC) proposal is to outline the steps and successfully implement the requirements of Double Degree Programs which are established in the existing structure and to clarify the necessary steps and initiatives. The Double Diploma Coordination Center monitors the processes of required for students to complete the requirements of two different educational institutions and earn two diplomas or degrees at the same time. This proposal focuses on the basics of starting and managing a dual degree training centre.

DEFINITION

The DDCC refers to a organization's structure where a student can obtain two separate diplomas or degrees from two different educational institutions or systems upon completion of specific requirements.

The DDCC facilitates partnerships between educational institutions, enabling students to benefit from the resources, expertise, and curriculum of multiple institutions. These programs often involve international collaboration, allowing students to gain a broader perspective and international exposure in their chosen fields.

The specific structure and requirements of a double diploma program can vary depending on the institutions involved. In some cases, students may need to complete certain coursework or meet specific criteria to be eligible for the double diploma. The program's duration and curriculum may also differ based on the institutions' academic policies and agreements. The DDCC provides the coordinadion of all these processes.

The IUS (International University of Sarajevo) double diploma programs are academic programs that provide students with the opportunity to obtain two degrees from two different universities. These programs are typically designed to foster international collaboration and provide students with a more comprehensive educational experience.

In a double diploma program, students enroll in a specific course of study and complete a portion of their academic requirements at both IUS and a partner university. The partner university can be located in another country, allowing students to experience different educational systems, cultures, and languages.

The double diploma programs offered by IUS usually involve a combination of coursework, research projects, and internships. Students are required to meet the academic requirements of both institutions in order to receive both degrees. This may involve fulfilling specific credit requirements, maintaining a certain GPA, and successfully completing a thesis or research project. With in this context;

The DDCC is responsible for providing various services and support to students in a university. Center's primary task is to enhance the overall student experience and promote student success and well-being. Here are some common tasks and responsibilities of a DDCC:

1. Center Coordinator: This individual will facilitate communication between the partner institutions, monitor internal end external program progress, and ensure compliance with accreditation standards.

2. Student Support: The DDCC will provide guidance and support to students throughout their academic journey. Center assist students in navigating academic resources, addressing concerns or challenges, and connecting them with appropriate services.

3. Orientation Programs: The DDCC will organize orientation programs for new students to help them transition smoothly into double diploma life with the coordination of SAO. These programs may include academic advising, introductions to support services, campus tours, and social activities to help students acclimate to their new environment in both countries with the coordination of SCC (Student & Career Center of IUS).

4. Program development: DDCC will collaborate with partner institutions to design a comprehensive curriculum that integrates coursework from both programs. DDCC will ensure that the curriculum meets the accreditation requirements of both institutions.

5. Crisis Response and Support: In times of emergencies or crises affecting students, such as academic problems, personal emergencies or natural disasters the DDCC will play a role in coordinating support with SCC and SAO (Student Affaris Office), providing resources, and ensuring the well-being of affected students.

VISION AND OBJECTIVES:

- Vision: To provide students with a unique and comprehensive educational experience that combines the strengths of two educational institutions, enabling them to acquire a broader skill set and enhance their career prospects.
- Objectives:
 - a) Develop partnerships with reputable educational institutions to offer double diploma programs.
 - b) Ensure program quality and accreditation.
 - c) Increase student enrollment and retention rates.
 - d) Enhance the reputation and recognition of the double diploma program.

ABOUT IUS DOUBLE DEGREE PROGRAMS

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